

Conference Room N5F: Quick Reference

Presentation Sources

Table HDMI

This option is good for live audience or limited video conferencing meetings. The HDMI wire (found on the conference room table) plugs directly into presenter's laptop.

What will work?	What won't work?
Wall Display Screen	In-room Camera
Ceiling Speakers and Microphone	In-Room Phone Conference Call feature
Limited TEAMS and Zoom compatibility (laptop camera only available)	Other in-room participants must silence laptop(s) if using TEAMS or Zoom application

Room PC

This option allows for all in-room sharing, audio and video functionality utilization

What will work?	What won't work?
In-Room Camera	In-Room Phone Conference Call feature
Wall Display Screen	Only JH staff members with active JHED login credentials can access Room PC
Ceiling Speakers and Microphone	Other in-room participants must silence laptop(s) if using TEAMS or Zoom application
TEAMS and Zoom compatibility	

Wireless Presenter – **Not recommended at this time**

This option allows multiple users to share content simultaneously when using the Mersive collaboration platform.

- Not currently setup to work with in-room camera

Camera Controls Tab

This tab on the touch panel screen unit allows the users to dynamically move or zoom the in-room camera. The four camera presets are as follows:

- Preset1 - Full Conference Room and Table
- Preset2 - Zoomed In Back Conference Room and Table
- Preset3 - Zoomed in Back-Left Conference Room and Table
- Preset4 - Zoomed in Back-Right Conference Room and Table

Phone Tab

This tab on the touch panel screen unit will allow for an in-room conference call option. This option allows for the use of the in-room microphones and speakers. The phone feature cannot be used in conjunction with any of the other Presentation Source options.

Dialing	Internal Calls – 5 digit calls use 6,7 or 8 + extension	External Calls – 9 + 1(area code) & (number)
Contacts	Choose specific saved contact (if available) and click “Dial Contact”	
Audio Options	Mute Call – Click “Mute Ceiling Mics” to mute Unmute Call – Click “Ceiling Mics Muted” to unmute	End Call – Click “End” to disconnect call