

Johns Hopkins University
Non-Standard INTERNATIONAL Wire

NOTE: All wire requests and supporting documents must be received by Treasury Department
no later than **9:00 a.m.** one business day prior to when the wire is to be sent

Wiring Instructions

Beneficiary Account Name _____

Beneficiary Bank account # _____

Name of Beneficiary Bank _____

Branch of Bank _____

City and Country of Bank _____

SWIFT or BIC code _____

Purpose of Wire _____

Correspondent Bank Info _____

Budget Information

** IF applicable P.O. # to be charged _____

GL Account	Cost Center	Internal order	Fund	US\$

Currency Type to be wired _____ Total Wire Amount _____

Foreign Exchange Rate _____

Email Address Department _____

Email Address Beneficiary _____

Requesting Department Approval

Prepared By: _____
Signature Print Name Phone # Date

Reviewed and approved by
Supervisor _____
Signature Print Name Phone # Date

TREASURY DEPARTMENT USE ONLY

Reviewed By _____
Signature Print Name Date

Originated By _____
Signature Print Name Date

Released By _____
Signature Print Name Date

Treasury Approval _____ Sequence # _____

Over \$10,000 Initials