Period 13 – OPEN July 7th at 5PM
July 8th – 12PM
- IE – Final Intercompany KB15N & Journals Processed – Period 12
- GA – Final JHU Journal Entries Processed – Period 12

July 8th – 2PM
- PR - Last day to submit Time Entry 7/15 Semi-Monthly Payroll

July 8th – 5PM
- FRC – Last day to submit 7/15 Semi-Monthly Payroll Cost Transfers for FY21
- SM – JHU Period Close 12
- SM - Final PS closing – AUC & Settlement – Period 12
- ARR – Run ARR (after Recharge and F&A) – Period 12
- ARSSC - Final LOC Billing runs at night – Period 12

July 9th & 10th – ALL DAY
- FRC – No E-form approvals (Semi-Monthly Payroll processing)

July 9th & 10th – 5PM
- FQC - Distribution of JHU Monthly reports – Period 12

July 10th – 5PM
- PURCH - FY20 June’s JP Morgan Executive Card (Concur Expense Waves 10-12), all PCard, & all CBTC Allocations & Approvals in PaymentNet

July 13th – 5PM
- CA – Last day for departments to submit cash receipt uploads & open item deposit transmittal receipts to Cash Accounting – Period 13
- GA – JHU General Accounting distributes to Divisions report of invoices paid in July (7/1-7/10) for accrual entries

July 15th – 12PM
- GA - Last day for divisions to submit Intra-Entity JHU KB15N’s for Period 13 to JHU GA. (No JHHS/JHU Intercompany transactions allowed in Period 13)
- GA - Last day for divisions to submit Period 13 Journal Entries & uploads to JHU General Accounting. Final sponsored related entries due – Period 13

July 16th – 12PM
- GA – Report of July invoices for accruals due back to JHU General Accounting

July 16th – 5PM
- PR – Last day for E210 approvals for June FY20
- CA – Last day for cash receipt uploads & open item deposit transmittals – Period 13
- FRC – Last day to submit Non-Payroll Cost Transfers – Period 13
- GA - UA Gift Tax to Run Day Before Period 13 Close
July 17th – 2PM
- **CA** – Final June Cash posting – Period 13
- **FRC** – Last day to process Non-Payroll Cost Transfers – Period 13
- **SM** – Close Period 13 for all GL accounts and users, except Special Authorization Users

July 17th – 5PM
- **GA** – Execute Final Intra-Entity JHU KB15N spreadsheets – Period 13
- **GA** – Final Intra-Entity JHU Journals processed by GA – Period 13
- **GA** – GA to process approved Divisional Accrual entries for invoices paid July 1st – 10th
- **SM** – JHU Close Period 13
- **SPSS** – Sponsored transactions will **NOT** be processed after Period 13 closes
- **SM** – Final PS closing – AUC & Settlement – Period 13
- **SM** – Run Depreciation – Period 13
- **GA** – Run 4th Quarter Endowments
- **SM** – JHU Open Period 14
- **ARR** – Run ARR (after Recharge and F&A) – Period 13

July 20th – 5PM
- **FQC** – Distribution of JHU Monthly reports – Period 13
- **SM** – Run Special Ledger Carryforward

July 21st – 5PM
- **FQC** – Distribution of JHU Monthly reports – Period 13
- **PR** – Last day for ISR forms for 7/31 Semi-Monthly Payroll to HR Shared Services

July 23rd – 5PM
- **GA** – Final Intra-Entity JHU Journal Processed by GA – Period 14

July 24th – 2PM
- **PR** – Last day to submit Time Entry 7/31 Semi-Monthly Payroll

July 24th – 5PM
- **FRC** – Last day to submit 7/31 Semi-Monthly Payroll Cost Transfers – FY21

July 27th & 28th – ALL DAY
- **FRC** – No E-form approvals (Semi-Monthly Payroll processing)